

SCTA BOARD MEETING MINUTES

JULY 15, 2024

A meeting of the SCTA Board was called to order at 6:13 pm on July 15, 2024 by President Laurie LeRoy. Board members present (7): Karen Wappelhorst, Samantha Perry, Cindy Stedman, Daniel Johnson, Terry Stedman, Laurie LeRoy and Marilyn Spoon. Absent (2): April Johnson and Monica Quarmby. The meeting was held at the SCTA pavilion. Guests: Kathy Brown, Welcome Committee and Sue Bertch.

ADMINISTRATION REPORTS:

MEETING MINUTES – Laurie LeRoy provided the June 12, 2024 meeting minutes which were approved by all Board members present. Minutes to be forwarded to Sue Bertch for posting to the SCTA website.

TREASURER'S REPORTS – Karen Wappelhorst provided the treasurer's report as of June 30, 2024. She reported an account balance of \$17,461.74 as a result of activities:

Income \$350 (Memberships \$100 / Unrestricted Donations \$250)

Expenses \$97.83 (Utilities \$97.83)

Four gift certificates remain. Treasurer's report to be forwarded to Sue Bertch for posting to the SCTA website.

MEMBERSHIP REPORT – Marilyn Spoon provided a current membership list and reported total memberships stand at 156 with 2 memberships being added in the past month. Laurie stated this is above the average of 145 memberships for this time of year. Laurie also reported a total of 134 mailings were sent out during this year's membership drive. As a result, 18 memberships were added. She reports that 6 envelopes were returned by the USPS as undeliverable, with 2 of those being re-delivered by hand by Kathy Brown.

COMMITTEE REPORTS:

TRAIL MAINTENANCE COMMITTEE – (Members: Cindy Stedman, Terry Stedman, Daniel Johnson and Kathy Chapman). A decision was made to dissolve the committee, but the trail maintenance log is to be reviewed at each board meeting. Cindy Stedman reviewed the current log with the Board and updates were made to reflect work that is underway or has been completed. Trail workdays will resume in September, after the weather cools off.

MAPS AND TRAILS COMMITTEE – (Members: Samantha Perry, April Johnson, Cindy Stedman, Karen Wappelhorst, Monica Quarmby, Laurie LeRoy and Sue Bertch). The next committee meeting is scheduled for July 29, 2024 at 6:00 pm.

WELCOME COMMITTEE – (Members: Monica Quarmby & Kathy Brown). Kathy provided a sample of the current welcome packet and reported all welcome packets have been delivered

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to new property owners through July 1, 2024. She reports that she attempts in-person contact a couple of times. If she is unable to make contact with the new owners during those visits, she leaves a welcome packet at the property. She will add the updated emergency contact list and new membership applications to packets in the future.

BYLAWS COMMITTEE – Laurie reports this committee has been dissolved as review of bylaws and related documents are complete. The Board of Directors will review the recommendations made by the committee during a meeting on August 5, 2024.

SOCIAL MEDIA REPORTS:

WEBSITE – The website has been updated to include the current list of board members and officers. It will also be updated to reflect the next board meeting scheduled for August 12, 2024.

FACEBOOK – It was noted we now have over 1,000 members on our Facebook page.

OLD BUSINESS:

Marilyn Spoon confirmed all current board members have signed the Conflict of Interest form. Those forms have been placed on file.

The trail sign project is well underway. Jay Light has approximately 20 to 25 signs to be installed the week of July 15, 2024 (weather permitting). Six (6) new “Trail Rules” signs have been received and are awaiting installation as well.

Laurie LeRoy has updated the emergency contact information sheet. This updated list will be added to the SCTA website and included in welcome packets for new property owners.

NEW BUSINESS:

Terry Stedman reports that he sprayed the weeds behind the pavilion and trimmed back the overgrowth.

Daniel Johnson reports he cleared the downed tree on the Evergreen Trail.

Samantha Perry reports she has emailed her contact at the State regarding the Adopt-A-Highway sign for Highway 297 but is still awaiting a response. The next highway clean-up will be scheduled in September or October.

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Cindy Stedman will confirm with Jeff Crouch to provide music at the pavilion for the potluck on September 1, 2024.

Laurie LeRoy reported that the June 23, 2024 workday on Proctor Ridge was a success. This workday was originally planned in conjunction with BSF for “National Trails Day” on June 1, 2024 but was postponed due to the heavy storm damage that occurred in BSF in late May, 2024. Work was performed on the entire length of trail from the SCTA entrance to Darrow Ridge Road. From the SCTA entrance to the creek, the trail was regraded as needed, water bars rehabbed and vegetation cut back by four (4) SCTA volunteers – Karoline Waggle, Terry Stedman, Laurie LeRoy and Marilyn Spoon, one (1) BCHBSF volunteer – Steve Corley and four (4) BSF trail maintenance personnel. From the creek to Darrow Ridge Road, three (3) additional BSF trail maintenance personnel used heavy equipment to improve that section of trail.

Laurie LeRoy inquired about the desire to have a fund raising event this year in conjunction with the annual SCTA yard sale. Some suggestions for possible fund raising activities were discussed. SCTA members will be polled on their preference for a yard sale date (either October 5, 2024 or October 12, 2024).

All SCTA policies were reviewed by the Board and updated versions to be placed on the SCTA website.

CONFIRMATION OF E-MAIL VOTES FROM JUNE 12, 2024 TO JULY 15, 2024:

July 3, 2024 – Terry Stedman requested \$350 for a load of crusher run to be used at the “big dip” on Spruce Creek Drive (at Spruce Creek). Approved by (9): Terry Stedman, Laurie LeRoy, Monica Quarmby, Samantha Perry, Karen Wappelhorst, Cindy Stedman, April Johnson, Marilyn Spoon, Daniel Johnson.

July 9, 2024 – Laurie LeRoy requested approval of the updated emergency contact information list. Approved by (8): Laurie LeRoy, April Johnson, Karen Wappelhorst, Samantha Perry, Cindy Stedman, Monica Quarmby, Daniel Johnson, Terry Stedman. Did not vote (1): Marilyn Spoon.

The meeting was adjourned at 8:10 pm. Minutes submitted by Marilyn Spoon.